

## **WARD ASSIGNMENT TO CAMPS**

**6236**

(May 2003)

Assignment to camp shall be made from approved departmental lists. Selection of specific camp assignments shall be made on the basis of population needs and needs of the ward, in line with departmental regulations. While the classification committee in the institutions will continue to carefully evaluate the escape potential of wards assigned to camp, a further safeguard is desirable. Wards sometimes present a different appearance when behind walls or under constant surveillance than they do in minimum security camp surroundings. This difference is often apparent to the camp staff. Employees are encouraged to carefully study their ward charges and refer those wards to the institution whom they feel to be escape risks too great for the custodial measures available to a conservation camp.

## **REMOVAL OF WARDS FROM THE CAMP**

**6236.1**

(May 2003)

### **Responsibility**

#### **Division Chief Camp Superintendent**

A wards removal from the camp program under adverse circumstances is of grave concern. Before CDF Division Chief requests the removal of an individual for attitudes or activities detrimental to the CDF work program, the Division Chief must review the case with the CYA superintendent. After reasonable and realistic efforts by both departments to salvage the ward before the camp program fails, CYA, after consultation and agreement with CDF, will remove the ward from camp. Proper documents containing the facts of the case will be submitted by both agencies.

## **DIVISION CHIEF'S LETTER**

**6236.2**

(May 2003)

The Division Chief may have a ward removed from camp by submitting a request in writing to the Superintendent citing specific reasons. The ward's due process will be provided for as per I&C 7310. The letter will cite specific reasons, including accounts of incidents which, in the Division Chief's opinion, make the ward no longer acceptable.

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